



# SALINE FARMERS MARKET

In the  of Downtown Saline

## 2018 VENDOR APPLICATION

Vendor/Owner Name(s) \_\_\_\_\_

Worker's Name(s) if other than vendor/owner \_\_\_\_\_

Company Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Email \_\_\_\_\_ Website \_\_\_\_\_

Describe the products you plan to sell: (attach additional paper if you need to)

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### PLEASE INDICATE WHAT BEST DESCRIBES YOUR PRODUCTS:

- We raise/grow our own produce/plants/flowers. (check one)
  - We are Certified Organic (Please include certificate with this application)
  - We use the following farming/growing practices in the production of the items we sell -  
\_\_\_\_\_
  
- We bake our own baked goods. (check one)
  - We bake our items in a commercial kitchen. (Please include the license for the kitchen)
  - We bake our items out of our home kitchen and comply with all MDARD Cottage Food Law requirements.
  
- We raise our own animals and process meat at a licensed USDA facility. (Include licenses with application)  
Please describe how your animals are raised (ex. Free-range, antibiotic free)  
\_\_\_\_\_
  
- Our eggs come from our own chickens/ducks.  
Please describe how your animals are raised (ex. Free-range, antibiotic free)  
\_\_\_\_\_
  
- We prepare our own food items (Please include licenses with application) (check which applies)
  - We are a prepared food vendor
  - We create our food products in a commercial kitchen or other licensed facility.
  
- We create our own Non-Food crafts/products

**26 SATURDAYS, MAY 5 – OCTOBER 27, 2018 FROM 8 A.M. – 12 P.M.  
LOCATED IN PARKING LOT #4, S. ANN ARBOR ST.**

DAILY FEE:  \$15 per stall Number of stalls \_\_\_\_\_ Stall Size: Approx. 8½ -9 ft. x 18 ft. (size of parking spot)

List dates that you would like to **RESERVE** \_\_\_\_\_  
\_\_\_\_\_

SEASONAL FEE:

\$286/one stall (27% discount and \$11/day)  \$510/two stalls (30% discount)  \$710/three stalls (35% discount)

List dates that you know you will miss \_\_\_\_\_

Amount Enclosed \$ \_\_\_\_\_

*Please Make Checks Payable To: "CITY OF SALINE"*

**SEASONAL FEES DUE BY  
APRIL 14, 2018**

Saline Farmers Markets and the City of Saline are not responsible for product liability or the paying of sales taxes by individual vendors. The Markets cannot be held responsible in any way for any loss of vendor property by theft, vandalism, weather or anything outside of the control of the market staff or volunteers. Vendors agree to indemnify and hold harmless Saline Farmers Markets and the City of Saline and assignees from and against all liability, claims, demands, losses, damages, levies and causes of action or suits of any nature whatsoever, arising out of or related to activities at the Saline Farmers Markets.

- I have read, understood, and agree to the guidelines contained in this application and the attached Market Policies.
- I have obtained all applicable permits and licenses from local, state, and federal regulatory agencies and provided copies of them with this application as requested.
- If I have Liability Insurance, I am also to provide them a copy and include City of Saline, 100 N. Harris St. 48176, as an additional insured. Liability Insurance is not required but it is encouraged.
- I understand that Saline Farmers Markets reserves the right to deny any vendor application or ask a vendor to discontinue participation in the market.
- I give Saline Farmers Markets and their legal representatives and assigns, the right and permission to publish, without my charge, photographs or videos taken of my image.

By signing this application, I agree that everything that I have stated above is accurate to the best of my knowledge.

Print Name: \_\_\_\_\_

Sign: \_\_\_\_\_

Date: \_\_\_\_\_

***APPLICATIONS MUST BE SIGNED TO BE PROCESSED***

# 2018 VENDOR AGREEMENT: CREDIT AND EBT/SNAP(FOOD STAMP)

The Saline Farmers Markets accept Credit/Debit Cards as well as EBT/SNAP/Bridge cards, Acceptance of EBT/SNAP and credit card tokens are also expected by all vendors.

## Credit/Debit Card and EBT/SNAP (Food Stamp) Process and Rules:

- Customer visits the Market Info booth at the market and tells the staff person how much he/she wants to spend. The market staff processes card transaction for that amount.
- Customer is giving wooden tokens in increments of \$1 for EBT and \$5 for Credit/Debit in the amount he/she has chosen to spend. Tokens will be marked with "\$1 and EBT" or "\$5 and Credit/Debit" to differentiate.
- Customer spends tokens with any participating vendor in whole dollar increments only. Vendors are encouraged to round up/round down or adjust quantity of food to best match whole dollar increments. Vendors can give users of credit card tokens change in cash. EBT token users **CANNOT** receive change.
- Customer can save unspent tokens to be used on a future date. EBT customers have the option of returning to the Market Info booth and refunding their tokens.
- At the end of the market day, vendor will count and record tokens received that day on the tracking sheet provided. The market manager will walk around to verify counts. At this time vendor will sign off on the tracking sheet. Market manager will then collect the tokens and reimburse vendor with cash for the tokens they received that day.
- **EBT/Food Stamps can be used to buy:** vegetables, fruit, dairy products, meat, eggs, bread, jam, and pastries. They may also buy seeds or plants that produce food (i.e.: tomato or parsley plants).
- **EBT/Food Stamps cannot be used to buy:** hot food, cut flowers, decorative (non-edible) plants, pet food, or non-food items. These items may be purchased with a Credit/Debit Card.
- It is **ILLEGAL** to exchange cash for EBT/SNAP benefits.
- Vendors who are authorized to accept EBT/Food Stamps must display the EBT sign provided, identifying the vendor's stall as an authorized EBT vendor.
- No vendor will require a credit card token minimum or charge any fees or penalties to customers for using credit card, EBT tokens or any other food assistance moneys. Nor will a vendor be allowed to charge more for products bought with EBT or credit card tokens.
- Other food assistance programs that we will be participating in have their own vendor agreement forms. These vendor agreement forms will be distributed to those vendors in which they apply.
- The vendors or customers will **NOT** be charged a service fee for accepting the Saline Farmers Market credit card tokens. Therefore, we expect that you will accept these tokens despite having your own credit card processing system.

## Agreement:

- I agree to follow all the rules as explained above.
- I agree to follow all policies of the Saline Farmers Markets, and realize that the privilege of using the EBT/Credit services is contingent on following these policies.
- I understand that if market staff observe or receive evidence of my failure to abide by this agreement, the market will immediately suspend or terminate my approval to accept Credit and EBT cards, and the offense may affect my ability to participate in the market.
- I understand that it is **my responsibility** to inform my family and employees of these rules before they sell at the market on behalf of my farm or business.

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Vendor Signature

Date

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Vendor Name (Print)

Business Name

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## Michigan Farmers Market Association Market Metric Vendor Survey Questions\*:

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1. Identify the **primary** type of product that you will sell at this market this year, based on greatest **revenue**

(**select one**):  Produce\*  Meat & Seafood  Dairy  Eggs  Plants & Flowers  Crafts/Art/Services

Value-added\*  Prepared food\*  Other \_\_\_\_\_

\* **Produce** refers to fresh foods that farmers plant, grow, and harvest (e.g., fruits, vegetables, nuts, beans, etc.) The farmers do not process or minimally process the products.

\* **Value-added** refers to products that have been processed through baking, cooking, canning, drying, fermenting, preserving, or spinning techniques (e.g., baked goods, cheese, jams, dried fruit, viticulture, pickles, wool yarn, etc.). Value-added products can be produced by farm vendors with their own raw ingredients, or by non-farm vendors, with ingredients grown by an outside source.

\* **Prepared food** refers to products that agriculture or non-agriculture businesses make from ingredients that they primarily purchase. They make the food at the market for immediate consumption (e.g., sandwiches, brewed coffee, etc.).

2. How many acres does your farm business: Own \_\_\_\_\_? Lease \_\_\_\_\_? Please enter "N/A" if not a farm business.

3. How many acres do you cultivate, or use for grazing? Please enter "N/A" if not a farm business. \_\_\_\_\_

4. Including yourself, how many people worked for your business either seasonally or year-round? Please include family workers (paid and unpaid), hired production or office workers, people hired to sell at markets, contract or custom hire farm labor, and paid interns or apprentices. If zero, enter 0.

Seasonal (worked 149 days or less): \_\_\_\_\_ Year-round (worked 150 days or more): \_\_\_\_\_

5. Is your business women-owned? Ownership refers to the equity, interest, or stock of the business. Select 'yes' if 51% or more of your business is women-owned.  Yes  No

6. Which of the following best describes the primary owner of your business? Ownership refers to the equity, interest, or stock of the business. Check all that apply:

White (not Spanish, Hispanic, or Latino)  Black or African American  Spanish, Hispanic, or Latino

American Indian or Alaska Native  Asian or Asian American

7. How many years has the primary operator of your farm been farming? Enter N/A if not a farm business. \_\_\_\_\_

8. Is the primary owner of your business younger than 35 years of age? Ownership refers to the equity, interest, or stock of the business. Select 'yes' if 51% or more of your business is owned by someone younger than 35 years of age.  Yes  No

9. Does your farm or business hold Organic Certification (or in the 3-year transition process)?  Yes  No

10. Provide the physical address of your primary point of production. Please include the street address, city, state, and zip code. \_\_\_\_\_

\*Answers to any of these questions will not affect the acceptance of your application. The Saline Farmers Market does not discriminate against any person on the basis of economic status, race, sex, color, national origin, religion, disability status, height, weight, marital status, gender identity, or sexual orientation.

**Mail Vendor Application and Payment to:**

**Christine Easley, Market Manager, 3582 Joanna Ct., Saline, MI 48176 (734) 564-4693**

**Email: salinefarmersmarket@gmail.com**