

RIGHT-OF-WAY WORK APPLICATION & PERMIT

City Of Saline, 100 N. Harris St., Saline MI 48176-1642, Phone: 734-429-8296 ext 2223 Fax: 734-429-5280
Application to be submitted to Comm. Dev. Dept. at least five (5) days prior to start of work; Provisions on Page 2

Date of Application: _____ Permit Number: _____
Check #: _____ Date: _____ Wash. Co. Soil Erosion Permit or Waiver#: _____
Amount: \$ 500.00 (per City Code, Article I Sec 74-3 and Article III Section 74-53.), or as determined by City:
Amount: \$ _____ Reason: _____
Application Fee: \$25.00 Inspection Fee: \$55.00 (Res.) \$65.00 (Comm.) \$75.00 (Ind.) (Per Inspection)
(Checks are payable to City of Saline)

UTILITY COMPANY OR PROPERTY OWNER INFORMATION:

Print Name(s): _____ Telephone: (_____) _____
Street Address: _____ Fax: (_____) _____
City, State, Zip: _____ E-mail: _____
Authorized Signature: _____ (Applicant agrees to comply with provisions on page 2)

CONTRACTOR INFORMATION:

Contractor Name: _____ Telephone: (_____) _____
Street Address: _____ Fax: (_____) _____
City, State, Zip: _____ E-mail: _____
Project Site Manager Name: _____ Cell Phone: _____

PROJECT INFORMATION:

Location of work: _____ (Attach plans and details)
Description of work: _____
Describe impacts to sidewalk, pavement, trees, lawns, utilities, and traffic: _____
_____ (Attach a narrative if needed)
Date work to start: _____ Date project/restoration to be completed: _____

APPLICATION REVIEW AND APPROVAL/DISAPPROVAL ACTION BY CITY:

Date of Review: _____ By: _____ Title: _____
Comments: _____
[] Approved, [] Disapproved Conditions: _____

INSPECTION BY CITY AFTER FINAL RESTORATION:

Location/Address: _____
Material Used: _____
Inspections Checklist: [] concrete forms, [] utility taps, [] backfill compaction, [] aggregate base,
[] bituminous paving, [] concrete placement, [] lawn restoration, [] water shutoff operational
Material and Construction Final Inspection: [] Approved, [] Disapproved, [] Inspection Report Attached
By: _____ Title: _____
Date: _____
Comments: _____

REIMBURSEMENT ACTION: (Route to City Treasurer for Reimbursement)

Release requested by (please print): _____ On date: _____
Signature: _____ Title: _____ Company: _____
Amount of city cost to be deducted (attach DPW work order) : \$ _____
Amount to be reimbursed to applicant : \$ _____
Mail reimbursement to: _____

The applicant/owner named on the permit shall acknowledge that they have read and understand the below permit requirements, and that work will be performed in accordance with all applicable state, county, and local requirements, and will ensure protection of the public and property that are affected by the work.

SOIL EROSION REQUIREMENTS:

All construction work will require either a permit or a waiver of permit from the Washtenaw County Soil Erosion Division of the WCDEIS. Permit forms and contact information are available from the Saline Building and Engineering Department. Permit application and fees are processed at the county building at 705 N. Zeeb Road, Ann Arbor 48103. Tel (734) 222-3978

APPLICABLE SALINE ORDINANCES:

Sec. 74-3, Construction permit required:

No person, partnership, association or corporation, public or private, shall have the right to commence construction of any kind of facility in the highways, streets, alleys or other public places in the city without first obtaining a construction permit from the city superintendent.

Sec. 74-4, Penalty:

Violation of any of the terms of this chapter shall be a misdemeanor punishable by a fine of up to \$500.00 or 90 days in jail or both, not excluding (in addition to) civil damages.

Sec. 74-53, Contractors to protect public:

All contractors making public improvements shall provide necessary insurance, bonds, barricades, lights, flag-men, etc., to protect the public from injury or liability.

Sec. 94-15, Maintenance and repair of water service:

The cost of all repair, maintenance, and replacement of existing building water services, shutoffs, and their connection to the public water main, from the building to the city water main, shall be the responsibility of the property owner. Such owner shall make application to perform such work with the building department, and all work shall be in accordance with city codes and regulations. In the event the city requires emergency repair, or in the event that the property owner fails to make repairs, the city may make the repairs and charge the property owner for all actual costs.

Sec. 94-86, Maintenance and repair:

The cost of all repairs, maintenance and replacements of existing building sewers and their connection to the public sewers, from the building to the city sewer line, shall be borne by the property owner. Such owner shall make application to perform such work to the building official.

APPLICABLE STANDARDS/REQUIREMENTS:

1. All applicant/contractor shall provide barricading, fencing, warning signs, lighting, etc. according to all state and local standards at all excavations, stockpiles, equipment, etc. to protect the public.
2. Traffic shall be maintained in accordance with the MMUTCD - Michigan Manual of Uniform Traffic Control Devices; Contractor shall contact the Saline Police Chief at 734-429-7911, and Saline DPW Director at 734-29-5624 ext 2601 to coordinate traffic planning, controls, and maintenance.
3. Sidewalk closure/re-rerouting signs shall be installed to direct pedestrian traffic. Type and placement of signs shall be per MDOT Standard Plans and Provisions, and as directed by the City.
4. No segment of a roadway may be closed without first obtaining permission from the Saline Police Department. Requests for enforcing "No-Parking" restrictions in areas of construction activities must be submitted to the Saline Police Dept. at least three working days prior to working in the roadway.
5. All street and utility construction shall be in accordance with MDOT and City of Saline Standard Specifications. Materials and repair parts shall meet approval of the city prior to installation. The contractor/applicant shall provide manufacturers/material producers material specification sheets prior to installation. Materials and work which is not approved by the City shall be replaced at the applicant/owners expense.
6. Bituminous pavement repairs shall match the existing material types and depths, and any special requirements of the Saline DPW Director and/or City Superintendent/Engineer.
7. Contractors shall obtain plumbing permits from the Saline Building Dept prior to performing any water or sewer repairs.
8. Contractors shall abide by all MDEQ requirements associated with SSO's - Sanitary Sewer Overflows
9. Contractors shall contact the Saline DPW to arrange any needed water main shut downs.
10. Contractors shall contact MISS DIG prior to beginning any work.
11. Contractor shall notify the Saline Building Department and arrange for all plumbing, backfill, concrete form, or other inspections associated with the installation of utility, fill, or pavement materials.