

# ZONING COMPLIANCE REVIEW FOR NEW OR CHANGE IN USE

CITY OF SALINE, MI. 100 N. Harris St., Saline MI 48176-1642; Phone: 734-429-8296 ext 2223 Fax: 734-429-5280

ADDRESS OF PROPOSED USE \_\_\_\_\_ ZONING DISTRICT \_\_\_\_\_  
PROPERTY TAX ID# \_\_\_\_\_ APPLICATION DATE \_\_\_\_\_

**APPLICANT (AGENT/DEVELOPER/TENANT):**

(Print Name) \_\_\_\_\_

STREET ADDRESS \_\_\_\_\_

CITY, STATE, ZIP \_\_\_\_\_

PHONE \_\_\_\_\_ FAX \_\_\_\_\_

E-MAIL \_\_\_\_\_

**OWNER:**

(Print name) \_\_\_\_\_

STREET ADDRESS \_\_\_\_\_

CITY, STATE, ZIP \_\_\_\_\_

PHONE \_\_\_\_\_ FAX \_\_\_\_\_

E-MAIL \_\_\_\_\_

**PROPOSED USE:** (PLEASE PROPERLY DESCRIBE WHAT USE/BUSINESS YOU ARE REQUESTING):

\_\_\_\_\_  
\_\_\_\_\_

**OTHER EXISTING USES WITHIN PROPERTY:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**PROPOSED USE IS OPERATED BY:** \_\_\_\_\_ Tenant; \_\_\_\_\_ Property Owner; \_\_\_\_\_ Other (Name: \_\_\_\_\_)

**AREA PLAN:** ATTACH SEARATE SHEET WITH SCALE DRAWING OF PROPERTY BOUNDARIES, STREET OR ROAD ADDRESS; NEW CONSTRUCTION WITH SETBACKS; ADDITIONS SHOWING EXISTING STRUCTURES WITH ADDITION AND SETBACKS.

AGENT/DEVELOPER SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_ OWNER SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

AGENT/DEVELOPER SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

## FOR OFFICE USE ONLY

**DATE RECEIVED:** \_\_\_\_\_ **BY:** \_\_\_\_\_

**FEE :** \$50.00 **CHECK #:** \_\_\_\_\_

\_\_\_\_ YES; \_\_\_\_ NO: Is a Permitted Use in the Zoning District, per Section 4.04 (\_\_\_\_) Use Classification: \_\_\_\_\_

\_\_\_\_ YES; \_\_\_\_ NO: Meets Parking Requirements, per Section 13.04 (\_\_\_\_), Spaces: Required \_\_\_\_; provided \_\_\_\_  
Computation: \_\_\_\_\_

\_\_\_\_ YES; \_\_\_\_ NO: Meets Business Name Signage Code, per Sec 12. (\_\_\_\_) (use sign application form)

\_\_\_\_ YES; \_\_\_\_ NO: Building/Property inspected/approved for compliance with Building Code Occupancy Requirements

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**OCCUPANCY CERTIFICATE ISSUED ON:** \_\_\_\_\_

This application has been reviewed in accordance with Section 3.03, and for compliance with the city zoning ordinance, and any building codes that pertain to the site use and conditions for a certificate of occupancy.

**REVIEWED AND APPROVED BY:**

\_\_\_\_\_ and/or \_\_\_\_\_ Date: \_\_\_\_\_

Steve Maciag, Building Inspector/Zoning Official

Gary Roubal, City Supt./Engr./Zoning Official

Phone: 734-429-8296 ext 2223

Phone: 734-429-8296 ext 2222

E-mail: [smaciag@cityofsaline.org](mailto:smaciag@cityofsaline.org)

E-mail: [groubal@cityofsaline.org](mailto:groubal@cityofsaline.org)

CC/e-mail: City - Clerk, Treasurer, Assessor, Police Chief, Fire Chief, EDC Director, DPW Director