



City of Saline

SHOWMOBILE RENTAL REQUEST

SHOWMOBILE RENTAL APPLICATION

The following documents must be submitted at least thirty (30) days prior of the requested rental date:

- ✓ Application
- ✓ Personal Property Lease Agreement
- ✓ Proof of Insurance
- ✓ Deposit Check

Documents must be submitted to: City of Saline DPW
Attn: Jeff Fordice, Director
100 North Harris Street
Saline, Michigan 48176-1642

Questions may be directed to the City of Saline Department of Public Works at (734) 429-5624.

SPECIFICATIONS

Showmobile:

- All-Weather Aluminum 40-foot Body

Electrical System:

- 110V AC, 20 AMP Breakers & Receptacles

Stage Deck:

- Aluminum - 36' x 13' 7"
- 7,000 lbs. Capacity/Support Jacks
- Hydraulically Operated

Lighting System:

- Fluorescent Lights - two (2) rows:
 - Stage Canopy Hinge Line
 - Canopy Edge Nearest to Audience
-

OPTIONAL RENTAL EQUIPMENT

Extensions:

- Available to enlarge the stage deck to 36' x 21' 7".
- Included on request at no additional charge. *Please be advised that set-up and removal of extensions may increase delivery and/or removal time.*

Sound System:

- Included on request at an additional cost of \$50.00/day.
- Includes power mixer integrated with stereo cassette recorder, full range power amplifier, proquality spring reverborator, four (4) 240-watt speakers with telescoping tripod stands, two (2) directional microphones, stands, and cables.

DELIVERY / SET-UP / REMOVAL

- ❖ Provided by the City of Saline Department of Public Works (DPW).
 - ❖ Delivery and set-up will be at the location requested on the attached rental form.
 - ❖ The location requested must be within a reasonable area to allow for delivery, set-up and removal.
 - ❖ The immediate area of the location requested must be clear of any objects or items that may interfere with delivery, set-up or removal. *Additional charges may apply if the DPW is delayed due to the removal of objects or items that interfere with the delivery, set-up or removal.*
 - ❖ Instructions on the use of the showmobile, deck and any other equipment requested will be provided to the applicant at the time of delivery after the initial set-up.
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FEES / RATES

- \$500.00 -----Deposit Check
 - *Refundable Damage Deposit*
 - *Required with the Completed Application*
 - *Payable to the City of Saline*
- \$400.00 / day -----Showmobile: Each Day
- \$50.00 / day -----Sound System: Each Day

Delivery: Transportation & Set-Up

- \$130.00 / hour-----During DPW Business Hours (2 Hour Minimum Charge)
- \$160.00 / hour-----After DPW Business Hours (2 Hour Minimum Charge)

Removal: Take-Down & Transportation

- \$120.00 / hour-----During DPW Business Hours (2 Hour Minimum Charge)
- \$160.00 / hour-----After DPW Business Hours (2 Hour Minimum Charge)

DPW Business Hours: 7:30 AM-3:30 PM, Monday-Friday

DPW After-Hours: 3:30 PM-7:30 AM, Monday-Friday; *including all day Saturdays, Sundays & Holidays*

PROOF OF INSURANCE

- Coverage to Include the following:
 - Liability..... \$ 1,000,000
 - Property Damage Showmobile..... \$ 85,000
 - Sound Equipment..... \$ 25,000
- The City of Saline must be named as an endorsed additional insured for all liability claims arising out the use of the Showmobile at said event in the special provisions box.
- Insurance coverage must be in effect upon the date of delivery through the date of removal of the showmobile.

ADDITIONAL REQUIREMENTS

- Applicant must be on site to take delivery of Showmobile.
- Delivery and Inspection Receipts Must be signed at time of delivery.
- No alterations of electrical system are permitted.
- Applicant is responsible for all costs to repair any damage to the Showmobile and/or equipment that occurs during use. If applicant is not present during removal, there is no recourse from assessed costs.
- A grounding rod will be installed near the showmobile and connected to the showmobile with a ground wire.
- All private & public underground utilities must be located prior to delivery.
- The applicant is responsible to have all underground utilities located and marked.

The City of Saline retains the right to deny any rental request of the Showmobile and/or sound equipment.



City of Saline

SHOWMOBILE RENTAL APPLICATION

APPLICANT

Organization: _____

Billing Address: _____

Designated Representative: _____

Phone - Home: _____ Work: _____ Cell: _____

EVENT

Name of Activity/Event: _____

Event Date(s): _____

Requested Date(s) of Use: _____

DELIVERY: Date / Time: _____ *Time **Set-Up** is to be Completed by:* _____

REMOVAL: Date / Time: _____ *Time **Removal** is to be Completed by:* _____

LOCATION: (Address) _____

On Site Contact: _____ Phone: _____

OPTIONAL EQUIPMENT

Extensions: Yes: _____ No: _____ **Sound System:** Yes: _____ No: _____

Insurance Carrier: _____

By signing below, the undersigned agrees:

- The applicant has reviewed and agrees to the requirements listed within this application packet.
- The applicant agrees to provide the City of Saline with the required documents and deposit check thirty (30) days prior to the date of the rental.

Applicant Signature: _____ Date: _____

OFFICE USE ONLY			
Rental Approved: _____	Denied: _____	Approved by: _____	Date: _____
Local Organization: _____	Non-Profit: _____		
Indemnification Agreement: _____	Insurance: _____	Deposit Check: _____	
<u>Showmobile:</u>		<u>Sound Equipment:</u>	
\$400.00 x _____ Days		\$50.00 x _____ Days	
\$120.00 x _____ Hours		Additional Charges: _____	
\$160.00 x _____ Hours		Less Damage Deposit: _____	
		TOTAL COST DUE: \$ _____	

PERSONAL PROPERTY LEASE AGREEMENT

THIS AGREEMENT, made and entered into this _____ day of _____, 200 ,
by and between the ECONOMIC DEVELOPMENT CORPORATION OF THE CITY OF
SALINE, 100 N. Harris Street, Saline, Michigan 48176, hereinafter called Lessor, and
_____, hereinafter called
Lessee.

WITNESSETH, that the Lessor hereby agrees to lease to the Lessee the Showmobile
Equipment described in the attached contract documents, and the Lessee hereby agrees to lease
from the Lessor said equipment, on the terms and conditions hereinafter set forth:

- 1) The attached contract documents shall be a part of this Agreement and shall consist of:
 - A. Request for Rental of Showmobile.
 - B. Application for Use of Showmobile.
 - C. Delivery/Inspection Form.
 - D. Certificate of Insurance showing the required insurance coverages.
- 2) The consideration for, and term of, said lease shall be set forth in the above contract documents.
- 3) The Lessee shall indemnify and save harmless the Lessor from any and all claims arising out of the use of said leased equipment and/or the performance of this Agreement and shall submit to the Lessor prior to the execution of this Agreement satisfactory evidence of insurance in the form of a Certificate of Insurance showing the required liability and property damage coverage and contractual liability coverage in an amount not less than \$ _____

LAW OFFICES
ALLAN W. GROSSMAN
108 S. ANN ARBOR STREET
SALINE, MICHIGAN 48176

TELEPHONE 429-2591
AREA CODE 734
FAX 429-1932

to secure the foregoing indemnity obligation of Lessee and showing the City of Saline as a named insured.

4) The terms and provisions of this Agreement shall be set forth in the attached contract documents.

5) The Lessee shall have no authority to assign this lease and shall be solely responsible for returning said leased equipment to the Lessor in the same condition as when received, except for changes resulting from reasonable and normal usage in accordance with written instructions provided by the manufacturer of the equipment, and verbal instructions of the Lessor, receipt of which instructions is hereby acknowledged.

IN WITNESS WHEREOF, the parties hereto have on the date first above written hereunto set their hands and seals.

LESSOR

ECONOMIC DEVELOPMENT CORPORATION

By: _____

LESSEE

By: _____

By: _____

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