



PORTABLE STAGE RENTAL APPLICATION

*** ONLY NON-PROFIT ORGANIZATIONS WITHIN THE SALINE AREA SCHOOL DISTRICT ARE PERMITTED TO RENT THE PORTABLE STAGE ***

After reviewing the following, please submit the completed rental application and proof of insurance to the following at least thirty (30) days prior to the requested rental date:

City of Saline DPW
100 North Harris Street
Saline, Michigan 48176 1642

Questions may be directed to the City of Saline Department of Public Works at (734) 429-5624.

SPECIFICATIONS: Total of Ten (10) 48" x 96" Sections Available

- Each section is made of aluminum and weighs approximately 94 lbs.
- Each section has a non-skid surface and a set (6) of capped rubber legs with heights of 8 inches and 16 inches.
- Each Section can hold up to 250 lbs. per square foot.
- Positive hand-tighten knobs lock each leg into place. Slide keys (4 inches) lock each section together providing a level surface without gaps.

RATES/PAYMENT: Payment in advance is required with credit card or cashier's check.

- \$25.00 / day ----- Section: Each Day

TRANSPORTATION: The City of Saline Department of Public Works will deliver, set up and remove the Portable Stage.

DELIVERY: TRANSPORTATION & SET-UP

* \$155.00 / hour ----- During DPW Business Hours (* 2 hour minimum charge)

* \$185.00 / hour ----- After DPW Business Hours (* 2 hour minimum charge)

REMOVAL: TAKE-DOWN & TRANSPORTATION

* \$155.00 / hour ----- During DPW Business Hours (* 2 hour minimum charge)

* \$185.00 / hour ----- After DPW Business Hours (* 2 hour minimum charge)

DPW Business Hours: 7:30 AM-3:30 PM, Monday-Friday

DPW After-Hours: 3:30 PM-7:30 AM, Monday-Friday; including all day Saturdays, Sundays & Holidays

APPLICANT REQUIREMENTS:

- Be present on site to take delivery of Portable Stage at the specified delivery time;
- Sign for the delivery;
- Refrain from making any alterations to the Portable Stage Sections, and/or equipment;
- Pay all costs to repair any damage to Portable Stage Sections, and/or equipment that occurs during use. If applicant is not present during removal, there is no recourse from assessed costs.

ADDITIONAL CONTRACT CONDITIONS:

LOSS PAYMENT (INDEMNIFICATION) – The Applicant shall hold the City (defined for purposes of this paragraph to include the City's officers and employees) harmless from, defend it against (with legal counsel reasonably acceptable to the City), and pay for any loss paid or owed by the City arising from the Applicant's rental of equipment pursuant to this Application. "Loss" means a monetary amount paid or owed for any reason, including for example: judgments, settlements, fines, replacement costs, staff compensation, decreases in property value, and expenses incurred in defending a legal claim.

ASSIGNMENT PROHIBITED – The Applicant may not assign its responsibilities under this Application and shall be solely responsible for returning the rented equipment to the City in the same condition received.

REMEDIES – To the extent permitted by law, the jurisdiction and venue for any action brought pursuant to, arising from, or to enforce any provision of this Application shall be solely in the state courts in Washtenaw County, Michigan. To the extent not prohibited by law, the prevailing party in any action brought to or to enforce any provision of this Agreement shall, in addition to any other remedies, be entitled to recover its actual costs, including, without limitation, its actual reasonable attorney fees, filing fees, expert fees and other expenses incurred to bring, maintain or defend any such action from its first accrual or first notice thereof through any appellate and collection proceedings.

THE CITY OF SALINE RETAINS THE RIGHT TO DENY ANY RENTAL REQUEST OF THE PORTABLE STAGE.



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APPLICANT

Applicant Name: _____

Non-Profit Organization: _____

Billing Address: _____

Home/Cell #: () _____ Work #: () _____ Email: _____

EVENT

Name of Activity/Event: _____

Number of Sections: _____

Event Date(s): _____

Requested Date(s) of Use: _____

DELIVERY: Date / Time: _____ Time **Set-Up** is to be Completed by: _____

REMOVAL: Date / Time: _____ Time **Removal** is to be Completed by: _____

DELIVERY / REMOVAL ADDRESS: _____

On Site Contact: _____ Phone: _____

Insurance Carrier: _____

By signing below, the undersigned agrees:

- The applicant has reviewed and agrees to all of the terms and conditions in this application packet.
- The applicant agrees to provide the City with the required documents thirty (30) days prior to the date of the rental.

Applicant Signature: _____ Date: _____

OFFICE USE ONLY

RENTAL

Rental Approved: _____ Denied: _____

Local Organization: _____ Non-Profit: _____

FEES

Portable Stage Rental

\$25 Section/Day x _____ # of Section(s) x _____ Day(s) = \$ _____

Received from Applicant

Indemnification Agreement: _____

Certificate of Insurance: _____

Delivery / Pick-Up

Business: \$310 (2 Hr. Minimum) = \$ _____

+ \$155/hour x _____ additional hour(s) = \$ _____

After-Hours: \$370 (2 Hr. Minimum) = \$ _____

+ \$185/hour x _____ additional hour(s) = \$ _____

Subtotal = \$ _____

+ Additional Charge(s) = \$ _____

Approved by: _____

_____ Date _____

TOTAL = \$ _____

THE CITY OF SALINE RETAINS THE RIGHT TO DENY ANY RENTAL REQUEST OF THE PORTABLE STAGE.