

**APPLICATION FOR PERMISSION TO PLACE PRIVATE UTILITY EQUIPMENT IN THE PUBLIC R.O.W. OR
PUBLIC PROPERTY IN THE CITY OF SALINE, MICHIGAN**

CITY OF SALINE, 100 N. Harris St., Saline MI 48176-1642, Ph: 734-429-5624 ext 2601, Fax: 734-429-9812

APPLICATION USED FOR: REQUEST TO INSTALL PRIVATE UTILITY UNDERGROUND or OVERHEAD LINES & EQUIPMENT

OWNER/APPLICANT INFORMATION: (PLEASE PRINT - Full Names of utility company, individuals, and contractors):

NAME of Utility Co.: _____ Application Date: _____

MAIL Address: _____ CITY: _____ STATE: _____ ZIP: _____

NAME/Title of applicant: _____

Phone: _____ Fax: _____ E-mail: _____

NAME of Contractor Co: _____ NAME of Contractor contact: _____

MAIL Address: _____ CITY: _____ STATE: _____ ZIP: _____

Phone: _____ Fax: _____ E-mail: _____

LOCATION OF PROPOSED UTILITY WORK (Provide detailed plans, layout, and installation requirements):

GENERAL DESCRIPTION OF PROPOSED UTILITY COMPONENTS AND ACTIVITIES (Show on plans/layout)

ESTIMATED START DATE: _____ **ESTIMATED END DATE:** _____

APPLICANT CERTIFIES THAT THEY WILL:

- a. Contact the Saline DPW and Saline Police Department to coordinate all construction activities, especially any work performed near city utilities and within public travel areas
- b. Repair/replace/restore any public property and improvements damaged by the utility installation
- c. Obtain other Washtenaw County and other agency permits as required

APPLICATION REVIEW AND APPROVAL/DISAPPROVAL ACTION BY CITY:

Date copied to Saline DPW _____, Police Chief _____, or other (_____): _____

Date of review: _____ By: _____ Title: _____

Comments: _____

[] Disapproved, or [] Approved, with Conditions: _____
Signature Date

1. _____
2. _____
3. _____
4. _____
5. _____

INSPECTION BY CITY DURING INSTALLATION AND AT FINAL RESTORATION:

Inspection Checklist:

1. Note damage to any structures and surfaces: _____
2. Note damage to any public utilities: _____
3. Note damage to any private property: _____

Work under the permit was inspected and satisfactorily completed: [] Yes, [] No; Date: _____

PERMIT PROVISIONS FOR RIGHT-OF-WAY USE:

The applicant/owner named on the permit shall acknowledge that they have read and understand the below permit requirements, and that work will be performed in accordance with all applicable state, county, and local requirements, and will ensure protection of the public and property that are affected by the work.

SOIL EROSION REQUIREMENTS:

All construction work will require either a permit or a waiver of permit from the Washtenaw County Soil Erosion Division of the WCDEIS. Permit forms and contact information are available from the Saline Building and Engineering Department. Permit application and fees are processed at the county building at 705 N. Zeeb Road, Ann Arbor, phone: 734-222-3978.

APPLICABLE SALINE ORDINANCES:

Chapter 30 - Community Antenna Television System

Sec. 74-3, Construction permit required:

No person, partnership, association or corporation, public or private, shall have the right to commence construction of any kind of facility in the highways, streets, alleys or other public places in the city without first obtaining a construction permit from the city superintendent.

Sec. 74-4, Penalty:

Violation of any of the terms of this chapter shall be a misdemeanor punishable by a fine of up to \$500.00 or 90 days in jail or both, not excluding (in addition to) civil damages.

Sec. 74-53, Contractors to protect public:

All contractors making public improvements shall provide necessary insurance, bonds, barricades, lights, flag-men, etc., to protect the public from injury or liability.

Sec. 94-15, Maintenance and repair of water service:

The cost of all repair, maintenance, and replacement of existing building water services, shutoffs, and their connection to the public water main, from the building to the city water main, shall be the responsibility of the property owner. Such owner shall make application to perform such work with the building department, and all work shall be in accordance with city codes and regulations. In the event the city requires emergency repair, or in the event that the property owner fails to make repairs, the city may make the repairs and charge the property owner for all actual costs.

Sec. 94-86, Maintenance and repair:

The cost of all repairs, maintenance and replacements of existing building sewers and their connection to the public sewers, from the building to the city sewer line, shall be borne by the property owner. Such owner shall make application to perform such work to the building official.

APPLICABLE STANDARDS/REQUIREMENTS:

1. All applicant/contractor shall provide barricading, fencing, warning signs, lighting, etc. according to all state and local standards at all excavations, stockpiles, equipment, etc., to protect the public.
2. Traffic shall be maintained in accordance with the MMUTCD - Michigan Manual of Uniform Traffic Control Devices; Contractor shall contact the Saline Police Chief at 734-429-7911, and Saline City Engineer-DPW Director at 734-429-5624 ext. 2601 to coordinate traffic planning, controls, and maintenance.
3. No segment of a roadway may be closed without first obtaining permission from the Saline Police Department. Requests for enforcing "No-Parking" restrictions in areas of construction activities must be submitted to the Saline Police Dept. at least three working days prior to working in the roadway.
4. All street and utility construction/repairs shall be in accordance with MDOT and City of Saline Standard Specifications. Materials and repair parts shall meet approval of the city prior to installation. The contractor/applicant shall provide manufacturers/material producers material specification sheets prior to installation. Materials and work which is not approved by the City shall be replaced at the applicant/owners expense. All work shall be inspected at the time of installation. All subgrade materials shall be compacted.
5. Bituminous pavement repairs shall match the existing material types and depths, and any special requirements of the Saline DPW Director and/or City Superintendent/Engineer.
6. Contractors shall obtain plumbing permits from the Saline Building Dept. prior to performing any water or sewer repairs.
7. Contractors shall abide by all EGLE requirements associated with SSO's - Sanitary Sewer Overflows
8. Contractors shall contact MISS DIG prior to beginning any work.
9. Contractor shall notify the Saline Building Department and arrange for all plumbing, backfill, concrete form, or other inspections associated with the installation of utility, fill, or pavement materials.